



GEMSUITES CONFERENCE CENTER

GemSuites provides top-notch conferencing and board meeting facilities that include spacious and well furnished conference rooms, state of the art videoconferencing, audiovisual equipment and exceptional catering.

Breakfast Meeting Package	Kes 4,000
Half Day Conference Package	Kes 4,500
Full Day Conference Package	Kes 5,000

Contact: +254 715 162 432

reservations@gemsuites.com

www.gemsuites.com





CONFERENCE PACKAGE(FULL DAY).

Package includes:

- Use of meeting room in preferred setup:
(Boardroom, Classroom, V-shaped, U- shaped, Cabaret or Round Tables)
- Early Morning Welcome Break (7:00 am – 8:30 am): Tea, coffee, fresh fruit platters, cookies & pastries
- 10:00 am Tea Break: Assorted pastries & sandwiches, samosas, arrowroots/sweet potatoes, fruit platters, 2 types of fruit juices, coffee, tea & herbal infusions
- Buffet Lunch at Argenti Restaurant (includes 1 soft drink: ½L mineral water, soda or fruit juice)
- Afternoon Tea Break: Cookies, cakes, fruit platters & 2 types of fruit juices
- Stationery (writing pad & pen)
- Two ½-litre bottles of mineral water per delegate
- Mints
- Flipchart stand with paper & 4 markers
- Standard AV equipment (TV screen or projector)
- Projection screen & laser pointer
- High-speed internet access
- Complimentary parking

**Kes. 5,000 per person.
Inclusive taxes**

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CONFERENCE PACKAGE (HALF DAY) (8:00AM-1PM)

Package includes:

- Use of meeting room in preferred setup: (Boardroom, Classroom, V-shaped, U-shaped, Cabaret or Round Tables)
- Early Morning Welcome Break (7:00 am – 8:30 am): Tea, coffee, fresh fruit platters, cookies & pastries
- 10:00 am Tea Break: Assorted pastries & sandwiches, samosas, arrowroots/sweet potatoes, fruit platters, 2 types of fruit juices, coffee, tea & herbal infusions
- Buffet Lunch at Argenti Restaurant (includes 1 soft drink: ½L mineral water, soda or fruit juice)
- One ½-litre bottles of mineral water per delegate
- Mints
- Flipchart stand with paper & 4 markers
- Standard AV equipment (TV screen or projector)
- Projection screen & laser pointer
- High-speed internet access
- Complimentary parking

Kes. 4,500 per person.
Inclusive taxes

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CONFERENCE PACKAGE(HALF DAY). (1:00PM-5PM)

- Buffet Lunch at Argenti Restaurant (includes 1 soft drink: ½L mineral water, soda or fruit juice)
- Afternoon Tea Break: Cookies, cakes, fruit platters & 2 types of fruit juices
- Stationery (writing pad & pen)
- One ½-litre bottles of mineral water per delegate
- Mints
- Flipchart stand with paper & 4 markers
- Standard AV equipment (TV screen or projector)
- Projection screen & laser pointer
- High-speed internet access
- Complimentary parking

Kes. 4,500 per person.
Inclusive taxes

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BREAKFAST MEETING PACKAGE

Package includes:

- Use of the meeting room
- Buffet Breakfast Meeting with live cooking stations featuring a fresh fruit spread, assorted fruit juices, yoghurts, pastries, and hot breakfast mains

Meeting Room Provisions:

- One ½-litre mineral water per delegate
 - Mints
 - Flipchart stand with paper & a set of 4 markers
 - LCD projector
 - Projection screen
 - Dedicated Event Manager with service personnel
 - Complimentary parking

NOTE:

- Extra charges apply for additional audio-visual equipment
- Minimum of 15 delegates per day for all rooms

Where minimum numbers do not apply, an appropriate room hire rate will be charged

Kes. 4,000 per person.

Inclusive taxes

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