

CONFERENCE AND EVENT PACKAGES



GemSuites & Hotel State of the Art Meetings and Event venues have been designed to offer the Ultimate in Conferencing experience. All GemSuites & Hotel Meeting rooms feature natural lighting. Each package is individually tailored to suit the customer's requirements. Our menus are seasonally changed to ensure that we use the best produce available.



GET IN TOUCH

 +254 715 162 432

 reservations@gemsuites.com

STANDARD MEETING PACKAGE

Standard Full-Day Package: Kes. 4500

Half-Day Package: Kes. 3800

INCLUDES:

- ❖ Use of the Meeting Room
- ❖ 10 o'clock Morning Tea, Coffee, Chef's brain health biting selection.
- ❖ Buffet/ Set Menu Lunch including a soft drink (water, soda or juice)
- ❖ Afternoon Tea, Coffee with assorted Snacks and pastries, Juice and Fruit platters.
- ❖ Two half-liter bottles of water (one in the morning and one in the afternoon)
- ❖ Dedicated Banqueting organizer and service Personnel
- ❖ Delegate's Note Pad and Pen
- ❖ Assorted Mints on the Table
- ❖ Flipchart, Paper and three marker pens (different colors)
- ❖ Standard AV equipment (55-inch Smart curve Screen)
- ❖ Wi-Fi Access within the Hotel standard Bandwidth
- ❖ Onsite Complimentary secure Car Parking

EXECUTIVE PACKAGE

PRICES PER DELEGATE PER DAY

Full Day per Person: Kes. 4500

Half Day per Person: Kes. 4000

INCLUDES:

- ❖ Use of meeting room
- ❖ Welcome Break 7 am – 8.30 am (Early Morning)
 - Tea /Coffee and fresh fruit platters, cookies & pastries on arrival
- ❖ 10 o'clock Tea Break
 - Chef's Selection of assorted pastries and sandwiches, Fruit Platters
 - 2 types of fruit Juices
 - Coffee, Tea or Herbal Infusions
 - Samosa and arrowroots/sweet potatoes
- ❖ Lunch
 - Extensive buffet lunch inclusive of a soft drink (a choice of ½ liter mineral water, soda or fruit juice) at the Argenti Restaurant
- ❖ Afternoon Tea Break
 - Cookies, cakes and Fruit Platters
 - 2 types of fruit Juices

MEETING ROOM PROVISIONS:

- ❖ Stationery (writing pad and pen)
- ❖ Two half-litre bottles of water (one in the morning and one in the afternoon)
- ❖ Mints
- ❖ 1 flipchart stand, paper, and a set of 4 markers
- ❖ Standard AV equipment (55-inch smart screen)
- ❖ Projection screen and laser pointer
- ❖ Complimentary internet access
- ❖ Free, secure, and ample parking

NOTE:

- ❖ Extra charges will apply for additional audio-visual equipment

PREMIUM PACKAGE

PRICES PER DELEGATE PER DAY

Full Day per Person: Kes. 5000

Half Day per Person: Kes. 4500

INCLUDES:

- ❖ Use of the meeting room set Comfy Leather Seats according to your preference
- ❖ Morning or Afternoon Ice-breaker Exercise (Free and optional)
 - A Fitness Instructor will weave into your program a refreshing and stimulating 5-minute Stretcher exercise to rejuvenate the delegates (During the midmorning or afternoon session)
- ❖ Welcome Break (Early Morning 7.00 am – 8.00 am)
 - Tea /Coffee and fresh fruits platter, juices and a Mini Breakfast on arrival
- ❖ 10 O'clock Tea Break
 - Chef's Selection of assorted pastries and sandwiches, Fruit Platters
 - Samosas, spicy meatballs and arrow roots/sweet potatoes
 - 2 types of fruit Juices
 - Coffee, chocolate, Tea or Herbal Infusions
- ❖ Lunch
 - Tailor-made buffet/Set menu lunch inclusive of a soft drink (a choice of ½ liter mineral water, soda or fruit juice) at the Argenti Restaurant

❖ Afternoon Tea Break

- Chef's Selection of health options sandwiches, Cookies Fruit Platters
- 2 types of fruit Juices
- Coffee, Chocolate Tea or Herbal Infusions

MEETING ROOM PROVISIONS:

- ❖ Stationery - writing pad, pen, pencil & eraser
- ❖ Mints
- ❖ 1 Flip chart stand, paper and a set of 4 markers
- ❖ PA System with 2 microphones
- ❖ 1 LCD Projector/ Smart TV
- ❖ Projection Screen and Laser Pointer
- ❖ Complimentary Internet Access for all delegates
- ❖ Dedicated service personnel
- ❖ Free, secure & ample parking

NOTE:

- ❖ Extra charges will apply for additional audio-visual equipment
 - A minimum of 15 delegates per day for all rooms
 - Where minimum numbers don't apply, an appropriate room hire rate is chargeable

PRESS CONFERENCE/SMALL MEETING PACKAGE (1 – 4 HOURS)

PRICE PER DELEGATE PER DAY
Kes. 2500

INCLUDES:

- ❖ Use of the meeting room
- ❖ Coffee Break
 - Chef's Selection of assorted pastries and sandwiches, Fruit Platters
 - 2 types of fruit Juices
 - Coffee, Tea or Herbal Infusions

MEETING ROOM PROVISIONS:

- ❖ One ½lt Mineral Water
- ❖ Mints
- ❖ 1 Flip chart stand, paper and a set of 4 markers
- ❖ 1 LCD Projector
- ❖ Projection Screen
- ❖ Dedicated Event Manager with service personnel
- ❖ Free, secure & ample parking at the InterContinental Nairobi multi-story car park

NOTE:

- ❖ Extra charges will apply for additional audio-visual equipment
 - A minimum of 15 delegates per day for all rooms
 - Where minimum numbers don't apply, an appropriate room hire rate is chargeable

ADDITIONAL DETAILS



Phone

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Website

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Address

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